

Daily Operator Checklist - LP, Gas, Diesel Lift Truck

Date		Operator		Fuel	
Unit #		Model #		Engine Oil	
Department		Serial #		Radiator Coolant	
Shift		Hour Meter		Hydraulic Oil	
Engine Off Checks			OK	Needs Repair	
Leaks – Fuel, Hydraulic Oil, Engine Oil or Radiator Coolant					
Tires – Condition and Pressure					
Forks, Top Clip Retaining Pin and Heel – Check Condition					
Load Backrest – Securely Attached					
Hydraulic Hoses, Mast Chains, Cables and Stops – Check Visually					
Overhead Guard – Attached					
Finger Guards – Attached					
Propane Tank (LP Gas Truck) – Rust Corrosion, Damage					
Safety Warnings – Attached (Refer to Parts Manual for Location)					
Battery – Check Water/Electrolyte Level and Charge					
All Engine Belts – Check Visually					
Hydraulic Fluid Level – Check Level					
Engine Oil Level – Dipstick					
Transmission Fluid Level – Dipstick					
Engine Air Cleaner – Squeeze Rubber Dirt Trap or Check the Restriction Alarm (if equipped)					
Fuel Sedimentor (Diesel)					
Radiator Coolant – Check Level					
Operator's Manual – In Container					
Nameplate					
Seat Belt – Functioning Smoothly					
Hood Latch – Adjusted and Securely Fastened					
Brake Fluid – Check Level					
Engine On Checks			OK	Needs Repair	
Accelerator or Direction Control Pedal – Functioning Smoothly					
Service Brake – Functioning Smoothly					
Parking Brake – Functioning Smoothly					
Steering Operation – Functioning Smoothly					
Drive Control – Forward/Reverse – Functioning Smoothly					
Tilt Control – Forward and Back – Functioning Smoothly					
Hoist and Lowering Control – Functioning Smoothly					
Attachment Control – Operation					
Horn and Lights – Functioning					
Cab (if equipped) – Heater, Defroster, Wipers – Functioning					
Gauges: Ammeter, Oil Pressure, Hour Meter, Fuel, Temp.,					

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Daily Operator Checklist - Electric Lift Truck

Date		Operator		Battery Water	
Unit #		Model #		Hydraulic Oil	
Department		Serial #			
Shift		Hour Meter		Battery Charge Level	

Engine Off Checks	OK	Needs Repair
Leaks – Hydraulic Oil, Battery		
Tires – Condition and Pressure		
Forks, Top Clip Retaining Pin and Heel -- Condition		
Load Backrest Extension – Attached		
Hydraulic Hoses, Mast Chains, Cables & Stops – Check Visually		
Finger Guards – Attached		
Overhead Guard – Attached		
Safety Warnings – Attached (Refer to Parts Manual for Location)		
Battery – Water/Electrolyte Level and Charge		
Hydraulic Fluid Level – Dipstick		
Transmission Fluid Level – Dipstick		
Operator's Manual in Container		
Capacity Plate Attached – All Info. Matches Truck		
Battery Restraint System – Adjust and Fasten		
Operator Protection		
Sitdown Truck - Seat Belt – Functioning Smoothly		
Man-up Truck – Fall protection/Restraining means - Functioning		
Brake Fluid – Check level		

Engine On Checks	OK	Needs Repair
Accelerator Linkage – Functioning Smoothly		
Parking Brake – Functioning Smoothly		
Service Brake – Functioning Smoothly		
Steering Operation – Functioning Smoothly		
Drive Control – Forward/Reverse – Functioning Smoothly		
Tilt Control – Forward and Back – Functioning Smoothly		
Hoist and Lowering Control – Functioning Smoothly		
Attachment Control – Operation		
Horn – Functioning		
Lights & Alarms (where present) – Functioning		
Hour Meter – Functioning		
Battery Discharge Indicator – Functioning		
Instrument Monitors – Functioning		

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